



# CHURCH STREET MARKETPLACE

## Church Street Marketplace District Commission Meeting Minutes Wednesday, April 19, 2023

### **ATTENDANCE:**

Commissioners: Mark Bouchett, Erik Monsen (zoom), Linda Magoon, Chris Haessly, Sarah Beal, Buddy Singh, Sam Tolstoi, Cara Tobin

Absent: Becky Holt

Staff: Kara Alnasrawi – Executive Director, Julia Chalmers – Marketing Manager, Stephanie Shohet – Administrative Assistant, Jed Sass - Marketplace Coordinator, Samantha McGinnis - Projects and Events Manager, Andrew Bacher - Project & Events Specialist

Members of the public: Philip Edgerley, fire marshal, a representative from Outdoor Gear Exchange, Brady Patterson, manager of RiRa, Jacob Lavalley from Ben & Jerry's, Brandon Acres, owner of Thorn & Roots (zoom), Lauren Morris, manager of Black Cap

### **APPROVAL OF AGENDA**

Motion: Chris. Second: Sam. Unanimous approval.

### **APPROVAL OF MINUTES**

Motion: Chris. Second: Sam. Unanimous approval.

### **PUBLIC FORUM**

None.

### **REQUEST TO REMOVE ROCKS IN FRONT OF 92 CHURCH ST. (THORN & ROOTS)**

#### **- PUBLIC FORUM FOR ITEM (Brandon Acres on Zoom)**

- Patio can only seat 8 at this time because it is limited by 4 trees & 4 rocks.
- Asking if Marketplace can move the 3 smaller rocks.
- Discussion follows about whether this sets a bad precedent, if the cost is prohibitive, and if there are other options such as a platform placed over obstacles.
- Chris makes a motion to table the vote pending an estimate for rock removal. Linda seconds. After unanimous approval, the vote is to be put on the May agenda.

### **REQUEST FOR TENT EXPANSION 37 CHURCH ST. (OUTDOOR GEAR EXCHANGE)**

#### **- PUBLIC FORUM FOR ITEM**

- OGE wants to leave up a 20' x 20' tent 5/19-5/29, 6/30-7/5, 8/24-9/4, and 9/29-10/9.
- Discussion ensues about the additional fee, and if it will be in the way of the marathon and fire trucks.
- Linda moves to approve. Sam seconds. Unanimous approval.

### **CAFÉ EXPANSION POLICY**

### **- PUBLIC FORUM FOR ITEM**

- Prior to Covid, CSMC had approved 20 days of expansion per season, 8' north or south with neighbor approval.
- Kara asks if we want to continue this, and if so, she suggests streamlining the process by giving merchants a deadline for submitting their dates and then a slate will be given to Commission for approval
- Discussion follows about how this helps businesses, if there is any downside, if we should offer expansion for the whole season, and how this will be billed.
- Chris makes a motion to amend the current policy to remove 20 days, approving the north-south expansion 8' with the approval of neighboring businesses, pending DLC approval, and charging a fee. Sam seconds, and approval is unanimous.

### **MARKETPLACE FY24 BUDGET**

#### **- DISCUSSION ONLY**

- Kara shares FY24 budget presentation
- Discussion follows, and Kara explains that there will be more fine-tuning before the next meeting.

### **TREASURER'S REPORT**

- Buddy explains that at 80% through the FY, we are right on track.
- We have expended 65% of our budget, so even if we lose revenue, we will be ok.

### **DIRECTOR'S REPORT**

- Kara tells about a successful free cone day and positive feedback about the spring shop hop.
- She reveals the plans for Earth Day, build-a-bouquet for Mother's Day, the marathon, Jazzfest, Juneteenth, and Music on the Bricks.
- Kara also mentions the status of the BTV Market, cart vendor and retail tent programs.
- Kara tells of her meeting with Northfield Savings Bank, during which they agreed to sponsor CSM events.
- Discussion ensues about possible musical and theater events, the mall project, Main Street project, and police presence on the street.

Meeting is adjourned.